

Minutes of May 23rd, 2005

Interim BoD Meeting, CSIEA – Ottawa

Extra Meeting

Introduction

CSIEA extra meeting was held on May 23rd, 2005 from 5:00 to 6:30pm at Second Cup Café located at Laurier, with the following members present:

1. Seyed Bahram Zahir
2. Rashid Nikzad
3. Manoochehr Monjazez
4. Houri Mashayekh
5. Amir Banihashemi
6. Shahram Zahirazami
7. Bahram Zargar
8. Alireza Gazerani
9. Hamidreza Darvish Mansouri

Excused: Golchehr Monjazez

Opening of the Meeting – 5:10

Presentation of Agenda of the day.

Attendee's list –5:15

Designation of Secretary – 5:16

Shahram is designated to take the note of the meeting.

Organizing Committee – 5:16

Mr. Gazerani is asked about:

- To be ready for organizing the AGM which with our estimation the participation will be about 40 to 45 people.
- Some stuff left from previous events can still be used.
- The juice, water, cake and cookies for this event according to our estimation should be prepared.
- Estimated of spending amount is \$80.

Agenda for AGM – 5:16

The agenda for AGM is as follow:

- 3:00 pm : Beginning of ceremonies,

- 3:15 Determine the oldest present member to start the ceremonies (senior member)
- 3:05 Election of the president of the AGM and two secretaries
- 3:10 Verify for the presence of 50% plus one member, considering the proxy holders as two.
- 3:15 Approval of the agenda of the day
- 3:20 Financial report and approval
- 3:25 General report and approval
- 3:35 Vote for Dr. Mussivand as CSIEA 1st honorary member
- 3:45 Vote and short explanation on three proposed changes in the Charter (Constitution)
 - Simplification of the honorary membership process
 - Adding an article regarding the initial ceremony of the AGM
 - Some more little changes
- 4:00 Final request for nomination for the Board of Director's elections
- 4:05 Break (time to talk with candidates and former Board members)
- 4:25 Short introductions by the nominees
- 4:40 Elections
- 4:50 Questions from the floor
- 5:00 declaration of the vote results and end of the ceremony

Discussions – 5:16

Dr. Banihashemi favored against the expansion of the society. Mrs. Mashayek seconded him by saying that it is too soon to organize this and suggested creation of committee to investigate such a possibility in the future.

Mr. Nikzad and Mr. Zargar are for the expansion mainly because CSIEA services are not really engineering oriented and can be applied to other disciplines too. Beside, they think that the Ottawa Iranian population and special situation is playing against CSIEA as an Engineering and Architects only society.

As a consensus of a common base among the members of BOD was not achieved, the subject is postponed to the next BoD decision.

Some changes from Mr. Hajdaee are applied to the Chart.

Some of these changes are as follow:

- AGM is not obligatory in the first week of May.
- The responsibilities and duties of the board are from AGM to AGM.
- Honorary membership should be decided by the board and by 2/3 of AGM.

Mr. Monjazez pointed to the following issues:

- Voting problem (Help me I don't remember exactly)
- Every year is too often and should be less frequent.
- Associate Student in the Persian translation should be changed

It was also asked to send an email to the members who want to declare their candidacy for the Board of Directors and who need special arrangement for their presentation.

Ballots –6:10

Ballots form is discussed. During the AGM, the nominees name are gathered and put into a computer program to print the ballots.

Counting is done with or without controller (eventually designated by members).

Writing the names is not desirable.

We will proceed with “Check Marks”.

Adjourn –6:30